Town Manager’s Report

ELECTION RESULTS

Percentage of Voter Turnout - 2010 through 2020

Total Ballots Voted - 2010 through 2020

Ballot Issue 2E - Sales Tax Increase for MPD

Ballot Question 2F - November Elections

Mike Foreman, Town Manager
645 Beacon Lite Road, Monument, CO 80132 • Cell: 719.322.3043 • Direct: 719.884.8046
Finance Department

- The Finance department is finalizing the 2021 Budget for submission to the State and distribution to staff and public and working on year-end and account analysis.
- It is Open Enrollment for Town Staff and finance is working with employees on benefit elections for 2021.
- Finance is coordinating town staff on day-to-day Human Resources operations until the HR position has been filled.

Holiday Shoppers Encouraged to Shop Locally

Colorado Office of Economic Development and International Trade is running a social media campaign during the holiday season to encourage holiday shoppers to shop locally. We will be sharing this campaign along with the Pikes Peak Small Business Development Center’s “Bundle Up for Small Business” campaign to help remind Monument shoppers the importance of shopping locally.

Shopping locally is one of the best ways to help Colorado's economy during the pandemic. When consumers buy $100 locally, $70 stays in the local community. Shopping local increases employment, the buying power of local workers, tax revenue, and government funds for long-term investments like infrastructure and education. Shoppers also help the environment by reducing transport costs.

Did you know you can view the Board of Trustees and Planning Commission Meetings on our new You Tube Channel?

CLICK HERE TO ACCESS IT
Public Works Department

Water Department
The water department has completed the pilot study for Radium 226/228 removal. In addition, they have worked to locate and repair discharge leaks for well number 8, repaired the service line on Raspberry Lane and performed Pressure Reducing Valve (PRV) maintenance for Water Treatment Plant 4/5.

Streets & Parks
The Town is festive this time of year due to the hard work of staff to hang lights and decorations. Take a drive or stroll around town to admire the magic of the season!
Staff have worked in the cemetery to prepare for three burials and the Wreaths Across America event. Due to the recent storms, staff have cleaned up debris and removed snow. Potholes and signs around town have been repaired.
Streets/Parks staff assisted the water department with the water breaks at Raspberry Lane and WTP.
Staff worked to complete the trail starting at Lake of the Rockies and connects to the Downtown and Santa Fe Trail.

Communications & Marketing

November Digital Marketing Report

The following statistics were collected from the Town of Monument’s Facebook, Twitter and Instagram accounts between November 1-30:

**Account Followers**
- Town Facebook: 5,897
- Town Twitter: 1,932
- Town Instagram: 2,177
- Town Nextdoor: 4,469

**Website Statistics**
The following statistics demonstrate activity for the Town of Monument website for November:
- Website Visits: 7,996
- Page Views: 15,547

- We have been promoting Shop Local using the hashtags #ShopLocalMonument in collaboration with the State’s effort of #ShopLocalColorado and the Pikes Peak Small Business Development Center #BundleUpforBusiness.
- On December 6, the Downtown businesses held their annual Small Town Christmas event, which brought families out for shopping, food trucks, and to wave at Santa and Mrs. Claus.
- A local resident is hosting RV Dine Outs in Downtown Monument on Wednesday nights to encourage residents to get take out, deck out their RV’s or cars and support the restaurants in Monument. This event was featured on KOAA News.
- The VFW Auxiliary is hosting the Wreaths Across America event at Monument Cemetery on Saturday, December 19 at 10:00 am. This year there will not be a ceremony, but the public is invited to lay a wreath.
Planning Department

Land Development Code Rewrite Committee, which consists of Town Staff, two Planning Commissioners, two Board of Trustees and the Housing & Building Association of Colorado Springs has reviewed and commented on the following Chapters:

2. Subdivision
3. Supplemental Use Standards
4. Signs
5. Development Standards

Plan Tools LLC plans to have their response to comments back to the committee soon.

Staff is currently processing the overlot grading permit for the Woodmen Valley Church site at the Conexus site on Old Denver. We are also looking at the plans for the improvements to Old Denver Road and the internal road to the development, including utilities and storm drainage. Falcon Commerce Center Improvements Agreement for the internal roads and utilities that will service the UPS facility has been finalized. The overlot grading, including storm drainage has been approved. The car wash on Jackson Creek Parkway is finalizing their plans for the Improvements Agreement and surety in order to begin construction.

The contract for permitting software has been signed using a local Colorado company, CASCADE. For more information about the company you may go to their [WEBSITE]. Staff is currently working with CASCADE to begin implementation of the permitting system. It is still our intent to have the software in place by January 2021. The software will bring many advantages to the permitting process such as an online portal that will allow electronic submittals for the

### 2020 LAND USE PERMITS

<table>
<thead>
<tr>
<th># of Permits Issued</th>
<th>% Increase from 2019</th>
<th>Permit Money Generated for Town</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Residential</td>
<td>205</td>
<td>130.57%</td>
</tr>
<tr>
<td>Residential Addition</td>
<td>147</td>
<td>111.36%</td>
</tr>
<tr>
<td>Commercial Addition</td>
<td>8</td>
<td>28.57%</td>
</tr>
<tr>
<td>New Commercial</td>
<td>9</td>
<td>300.00%</td>
</tr>
<tr>
<td><strong>2020 TOTAL</strong></td>
<td><strong>369</strong></td>
<td></td>
</tr>
</tbody>
</table>

### LAND DEVELOPMENT PERMITS

<table>
<thead>
<tr>
<th># of Permits Issued</th>
<th>% Increase from 2019</th>
<th>Permit Money Generated for Town</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multi/High Dollar</td>
<td>9</td>
<td>37.50%</td>
</tr>
<tr>
<td>Landscaping</td>
<td>89</td>
<td>370.83%</td>
</tr>
<tr>
<td>Sidewalk</td>
<td>138</td>
<td>79.77%</td>
</tr>
<tr>
<td>Tree Removal</td>
<td>1</td>
<td>0.36%</td>
</tr>
<tr>
<td>Grading</td>
<td>3</td>
<td>150.00%</td>
</tr>
<tr>
<td>Retaining Wall</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Misc. Curbing etc.</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>240</strong></td>
<td></td>
</tr>
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</table>

### OTHER TYPES OF PERMITS

<table>
<thead>
<tr>
<th># of Permits Issued</th>
<th>% Increase from 2019</th>
<th>Permit Money Generated for Town</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fence</td>
<td>90</td>
<td>88.24%</td>
</tr>
<tr>
<td>Sign</td>
<td>37</td>
<td>105.71%</td>
</tr>
<tr>
<td>Temp. Use</td>
<td>9</td>
<td>50.00%</td>
</tr>
<tr>
<td>Right of Way</td>
<td>31</td>
<td>155.00%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>167</strong></td>
<td></td>
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Police Department

Patrol Division:

- Retired Army Colonel. Phillip Wright, has been sworn in as our newest Police Chaplain. Col. Wright comes with vast experience in Chaplain Services. His first task will be looking into a Peer-to-Peer Support. Welcome aboard, Colonel!
- Our Patrol Division officers are still handling calls for service 24/7 while utilizing MPD COVID-19 Directives to keep them and members of the public safe. We continue to acknowledge the high degree of compliance by the public.
- Santa on Patrol is nearing and final preparations are continuing. Information on this program is on our WEBSITE and questions may be directed to Officer Andrew Romano.
- Officer Josh Marks has been appointed as acting Detective while we hold a formal testing process.
- Some of the notable calls for service during the month of November:
  - Carjacking
  - Traffic stop leading to 4 grams of heroin
  - RV storage lot vehicle burglaries

<table>
<thead>
<tr>
<th>November Crime Statistics</th>
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</thead>
<tbody>
<tr>
<td>Homicide</td>
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<tr>
<td>0</td>
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Code Enforcement:

- Working closely with the Town Attorney in order to update quality of life ordinances.
- Working with the Planning Department and Cascade Software to develop an in-depth Code Enforcement Tracking system that will be able to produce weekly, monthly and yearly reports. This will streamline and condense the current processes.
- Sent out 5 certified letters to town residences for a variety of code violations i.e.: Tall Grass and weeds, in-operable vehicles and general nuisances.
- Continued to collect non-permitted signage that has been posted throughout the town.
- Working with the public works department in reference to snow routes, parking and signage to prepare for the upcoming winter.
- Continued to work with TKG in reference to illegal dumping behind Home Depot and Kohl’s.