



## FINAL PUD CHECKLIST

**An application for a Final PUD shall be accompanied by the following information, unless one or more items are specifically waived in writing by the Planning Director:**

- The Development Review Application Form
- The applicable Final PUD fee.
- Proof of legal ownership in the form of a current title policy.
- A project narrative or Letter of Interest, including a statement of the purpose of the application and a description of how the application meets the final PUD review and approval criteria of Section 18.03.460 D of this title.
- A letter of representation, signed and notarized by the property owner(s), for any applicant that is not a property owner.
- A site plan prepared in accordance with the Site Plan Checklist (attach). Include Final PUD signature blocks; see next page for signature block text and format.
- Plan detail sheets (street cross-sections, trash enclosures, fence/retaining wall elevations, etc.)
- A chart or charts describing proposed land uses, percent of total acreage for each use, gross residential density, maximum number of dwelling units, and maximum nonresidential square footage or FAR (floor area ratio), as applicable. Include specifications for minimum lot area, minimum setbacks, maximum building height, maximum lot coverage and any other proposed bulk and area standards. Include areas devoted to open space and/or public land dedication and streets.
- A list of any proposed modifications to any of the development standards within Chapter 5 of this title.
- A list of any proposed use definitions that are in addition to those found in Chapter 7 of this title.
- Design Guidelines that include: Intent Statement, General Design Concept, Authority and Objectives, Architectural Design Guidelines, Exterior Finishes and Materials, Landscape Guidelines, and Signage Criteria.
- Building elevation drawings, to include all four sides, and specify all color, and materials, and identify functions of all exterior architectural features, including exterior wall mounted lighting.
- Floor plans with use areas and square footage (for non-residential or multi-family uses or buildings).
- A final landscape plan, irrigation plan and plant schedule in accordance with the Monument Landscape Guidelines.
- A final drainage study, drainage/grading plan and erosion control plan.
- A final utility plan.
- A traffic control plan and final traffic impact analysis or updated traffic letter signed by a Traffic Engineer.
- A final lighting plan, with photometrics and cut sheets.
- A Master Sign Plan prepared in accordance with Section 18.06.230 of this title.
- A final PUD in a GIS shapefile format compatible with the County GIS database.
- Any other reports and information deemed necessary by Town Staff at the pre-application meeting.
- Copies of the submittal materials in a format and quantity as specified by Town Staff.

**Town of Monument  
645 Beacon Lite Road  
Monument, CO 80132-0325  
Ph: 719-884-8015**

**FINAL PUD SIGNATURE BLOCK**

**OWNERSHIP CERTIFICATION:**

KNOW ALL MEN BY THESE PRESENTS, THAT \_\_\_\_\_

BEING THE OWNER(S), OF THE FOLLOWING DESCRIBED TRACT OF LAND:

(LEGAL DESCRIPTION)

THE UNDERSIGNED ARE ALL OF THE OWNERS OF CERTAIN LANDS KNOWN AS \_\_\_\_\_ IN THE TOWN OF MONUMENT.

OWNER(S) SIGNATURE(S) (NOTARIZED):

\_\_\_\_\_  
\_\_\_\_\_

STATE OF COLORADO)

) ss:

COUNTY OF EL PASO)

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, COUNTY \_\_\_\_\_, STATE \_\_\_\_\_

\_\_\_\_\_  
NOTARY SIGNATURE

\_\_\_\_\_  
MY COMMISSION EXPIRES

**LIENHOLDER SUBORDINATION CERTIFICATE (if applicable)**

THE UNDERSIGNED ARE ALL THE MORTGAGEES AND LIENHOLDERS OF CERTAIN LANDS KNOWN HEREIN AS THE \_\_\_\_\_ IN THE TOWN OF MONUMENT.

THE UNDERSIGNED BENEFICIARY OF THE LIEN CREATED BY INSTRUMENT RECORDED ON \_\_\_\_\_ IN BOOK \_\_\_\_\_ AT PAGE \_\_\_\_\_ EL PASO COUNTY, COLORADO, SUBORDINATE THE SUBJECT LIEN TO THE TERMS, CONDITIONS AND RESTRICTIONS OF THIS DOCUMENT:

\_\_\_\_\_  
MORTGAGEE/LIENHOLDER (NOTARIZED SIGNATURE)

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_\_

STATE OF COLORADO)

) ss:

COUNTY OF EL PASO)



**SURVEYOR'S CERTIFICATE:**

I, \_\_\_\_\_, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THE SURVEY AND LEGAL DESCRIPTION REPRESENTED BY THE \_\_\_\_\_ PUD WAS MADE UNDER MY SUPERVISION AND THE MONUMENTS SHOWN HEREON ACTUALLY EXIST AND THIS PUD ACCURATELY REPRESENTS THAT SURVEY.

\_\_\_\_\_  
PROFESSIONAL LAND SURVEYOR

RECORDING STAMP

## WATER AND SANITATION DISTRICTS

WOODMOOR WATER AND SANITATION DISTRICT NO. 1

NOT FOR CONSTRUCTION

DATE: \_\_\_\_\_ BY: \_\_\_\_\_

THESE PLANS HAVE BEEN REVIEWED ONLY FOR GENERAL CONFORMANCE WITH THE RULES, REGULATIONS, AND POLICIES OF THE WOODMOOR WATER & SANITATION DISTRICT NO.1 (WWSO). APPROVAL OF THIS PLANNING DOCUMENT DOES NOT CONSTITUTE AS AN APPROVAL FOR ALTERATION, EXTENSION, OR CONNECTION TO ANY WWSO WATER OR SEWER INFRASTRUCTURE.

**Note: Duplicate signature block above for the Tri-View Metro District, Forest Lake Metro District, and Monument Sanitation District, as applicable.**

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