

DATE _____

SERVICE ADDRESS _____

NAME _____ PHONE _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

E-MAIL _____ YOUR EMPLOYER _____

OWNER NAME _____ OWNER/AGENT PHONE _____

OWNER/AGENT MAILING ADDRESS _____

DATE SERVICE TO BEGIN _____

PLEASE READ THIS AGREEMENT AND SIGN BELOW:

The undersigned hereby requests the Town of Monument to furnish water service to the address designated herein. In exchange for these services, the undersigned agrees to be responsible for all charges for water service provided at the designated address regardless of whether the services are actually used by him/her, until such time as the undersigned gives proper notification to the Department of Water that the services are to be disconnected. In the event the undersigned fails to make a particular payment for water service, the Town of Monument shall immediately become entitled to exercise all creditor's remedies for collection of amounts owing, which are allowed by law. The undersigned agrees to pay all costs and attorney's fees incurred by the Town of Monument in collection of any amount due.

Water meters are read and billed once per month and due by the 20th of the following month. A \$12.50 late fee will be charged for payments not received by the 20th of the month. There is a \$25.00 insufficient fund charge. A \$20.00 shut off fee is applied to accounts when notice is posted. Water shut off charges are \$50.00 for the first offense, \$100.00 for the second, and \$150.00 thereafter. If a customer requests the Town to check a water meter and it is found to be in good running condition, a \$20.00 trip charge will be billed to the customer's account. If a customer requests a water meter to be pulled and checked and it is found to be in good running condition a \$50.00 fee will be charged.

OWNER/AGENT SIGNATURE

PLEASE ATTACH 1ST AND LAST PAGE OF LEASE AGREEMENT

RENTER SIGNATURE

METER READING _____ METER READ BY AND DATE _____

POSTED TO ACCOUNT _____ ACCOUNT NUMBER _____