



TOWN OF MONUMENT
645 BEACON LITE ROAD
MONUMENT, CO 80132

PLANNING DEPARTMENT
Phone: 719-481-2954
Email: planning@tomgov.org
www.townofmonument.org

DEVELOPMENT REVIEW APPLICATION

Project Number: _____

PROJECT INFORMATION

Project Name: _____

Project Description: _____

Property Address/General Location: _____

Total Land Area (acres): _____ Tax Schedule #: _____

APPLICANT INFORMATION

Name: _____

Person to Contact: _____

Mailing Address: _____

Phone: _____ Email: _____

PROPERTY OWNER INFORMATION

Name: _____

Person to Contact: _____

Mailing Address: _____

Phone: _____ Email: _____

PRIMARY POINT OF CONTACT FOR THIS PROJECT: _____

PLANNING DEPARTMENT DEVELOPMENT REVIEW FEES & RETAINERS

APPLICATION TYPE	APPLICATION FEE	RETAINER
<input type="checkbox"/> Annexation	\$1,000 + \$10/acre over ten acres	\$ 1,000
<input type="checkbox"/> Zone Change	\$1,000	\$150
<input type="checkbox"/> Site Plan (Non-PD)	\$1,200 + \$30/acre over five acres	\$1,500
PLANNED DEVELOPMENT (PD)		
<input type="checkbox"/> PD Sketch Plan	\$2,000 + \$20/acre over five acres	\$1,500
<input type="checkbox"/> PD Preliminary Site Plan*	\$3,000 + \$40/acre five to 60 acres + \$30/acre over 60 acres	\$2,000 under 60 acres \$4,000 60-240 acres \$6,000 over 240 acres
<input type="checkbox"/> PD Final Site Plan	\$1,200 + \$30/acre over five acres	\$1,500
<input type="checkbox"/> PD Major Amendment	\$1,200	\$3,000
<input type="checkbox"/> PD Minor Amendment	\$750	\$150

SUBDIVISION PLAT		
<input type="checkbox"/> Preliminary Plat*	\$2,500 + \$10/acre over five acres	\$2,000 under 60 acres \$4,000 60-240 acres \$6,000 over 240 acres
<input type="checkbox"/> Final Plat	\$1,000	\$1,000
<input type="checkbox"/> Minor Plat or Replat	\$1,000	\$150
<input type="checkbox"/> Plat Vacation	\$500	\$150
OTHER		
<input type="checkbox"/> Variance – Non-Residential	\$750	\$150
<input type="checkbox"/> Variance – Residential	\$350	\$150
<input type="checkbox"/> Use by Special Review	\$500**	\$1,000
<input type="checkbox"/> Construction Document (CDs) Review	\$500 + \$40/acre five to 20 acres + \$10/acre over 20 acres	\$250
NOTES: * Preliminary/Final concurrent review shall be charged as preliminary. ** There shall be an additional \$3,000 application fee charged for requests with infrastructure issues.		

CERTIFICATION

I certify the information and exhibits submitted are true and correct to the best of my knowledge and that in filling out this application, I am acting with the knowledge, consent, and authority of the owners of the real property, without whose consent and authority the requested action could not lawfully be accomplished. Pursuant to said authority, I hereby permit Town officials to enter upon the property for the purpose of inspection, and if necessary, for evaluation of the proposal. I understand that as the applicant designated on this application I am liable for all fees and costs associated with the Town’s review of this project. These may include, but are not limited to engineering and consultant fees, public notice costs, recordation fees, and any other fees paid by the Town in connection with or related to the review of this application. Payment of the above fees shall not relieve the payment of any other fees imposed by the Town.

Applicant: _____ **Date :** _____
Name (printed)

By: _____
Signature

As owner of the aforementioned property, I hereby consent to the submission of this application and authorize the applicant to act on my behalf with regard to this application.

Owner: _____ **Date :** _____
Name (printed)

By: _____
Signature

TO BE COMPLETED BY PLANNING STAFF ONLY

Date Application Received: _____ Date Application Complete: _____
Date of Pre-Application Meeting: _____
Current Zoning of Subject Property: _____ Comprehensive Plan Designation: _____
Total Fees Paid: _____ Check # _____ Act# _____